**A picture containing text, queen, vector graphics, sign

Description automatically generatedFlorida Wing**

**WEB Design / Change Form**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Your FULL Name | | | | Click or tap here to enter text. | | | | | |
| CAP ID Number | | Click or tap here to enter text. | | | Rank | Choose an item. | Today’s Date | | Click or tap to enter a date. |
| Organization | | | (*SER-FL-###)* | | | Contact Phone # | | Click or tap here to enter text. | |
| Email Address | Click or tap here to enter text. | | | | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| What is the reason for the contact? | | | Click or tap here to enter text. | | | |
| Please check all that apply: | Web design change  Addition to a Page  Deletion to a Page  Add a document  Add artwork/logo  Artwork/logo change | | | | | |
| What type of addition to page? | | Click or tap here to enter text. | | | | |
| What type of deletion to page? | | Click or tap here to enter text. | | | | |
| Is there any artwork/logo to be added?  *(please attach artwork, logo or document)* | | | | YES  NO | |  |
| Is this a wing calendar entry? | | YES  NO  *(if a calendar entry, please attach all information needed for entry)* | | | | |
| In what section of the website is this located? | | | | | Choose an item. | |
| Any other information not stated above?  Click or tap here to enter text. | | | | | | |

Please email this completed form to [***FLWG@flwgcap.us***](mailto:FLWG@flwgcap.us)attention Lt Col Laz Garcia (FLWG Web Master)***.*** Please allow a few days for items to get worked on.

Calendar entries should be sent a **MINIMUM** of 2 months ahead of schedule. Submissions prior to that time will be **DENIED**.