**Florida Wing**

**WEB Design / Change Form**

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| --- | --- |
| Your FULL Name | Click or tap here to enter text. |
| CAP ID Number | Click or tap here to enter text. | Rank |  Choose an item. | Today’s Date | Click or tap to enter a date. |
| Organization  |  (*SER-FL-###)* | Contact Phone # | Click or tap here to enter text. |
| Email Address | Click or tap here to enter text. |

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| What is the reason for the contact? | Click or tap here to enter text. |
| Please check all that apply: | [ ]  Web design change [ ]  Addition to a Page [ ]  Deletion to a Page[ ]  Add a document [ ]  Add artwork/logo [ ]  Artwork/logo change |
| What type of addition to page? | Click or tap here to enter text. |
| What type of deletion to page? | Click or tap here to enter text. |
| Is there any artwork/logo to be added?*(please attach artwork, logo or document)* | [ ]  YES [ ]  NO  |   |
| Is this a wing calendar entry? |  [ ]  YES [ ]  NO *(if a calendar entry, please attach all information needed for entry)*  |
| In what section of the website is this located? |  Choose an item. |
| Any other information not stated above?Click or tap here to enter text. |

Please email this completed form to ***FLWG@flwgcap.us***attention Lt Col Laz Garcia (FLWG Web Master)***.*** Please allow a few days for items to get worked on.

Calendar entries should be sent a **MINIMUM** of 2 months ahead of schedule. Submissions prior to that time will be **DENIED**.